

# **Cartmel Fell Parish Council**

Clerk: Kevin M Price

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18th June 2020.

Dear Councillors,

You are summoned to attend a meeting of Cartmel Fell Parish Council in the car park at the Parish Hall, Cartmel Fell, (observing 'social distancing') on Thursday 2nd July 2020 at **7pm.**

The sole purpose of this meeting is to approve the Annual Return 2019-20 before the deadline of 31st July 2020. That is a legal obligation requiring a meeting minute and a real signature. The current coronavirus health protection regulations (SI 2020 No. 558 Regulation 2(7)) permit outdoor gatherings of up to six persons and allow that number to be exceeded where the persons concerned are fulfilling a legal obligation.

Yours sincerely,

*Kevin M Price*

Parish Clerk.

## **AGENDA**

- 1. Attendance and Apologies.**
- 2. Declarations of Interest** – to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 3. Minutes** – to agree and sign the minutes of the meeting held on 15th January 2020 (circulated).
- 4. Finance:**
  - a. To note the Interim Accounts for 2019-20 (attached)
  - b. To note the Annual Internal Audit Report 2019-20 (attached)
  - c. To authorise the Chairman and Clerk to sign the Declaration of Exemption (attached)
  - d. To authorise the Chairman and Clerk to sign the Annual Governance Statement 2019-20 (attached)
  - e. To authorise the Chairman and Clerk to sign the Accounting Statements 2019-20 (attached).