

Cartmel Fell Parish Council

Clerk: Kevin M Price

Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.

Telephone 01539-821596 kevtherev7@hotmail.com

1st May 2017

Dear Councillors,

The Annual Assembly of the Parish Meeting will be held at the Parish Hall, Cartmel Fell, on Thursday 11th May 2017, commencing at **7pm**.

This will be followed immediately by the Annual Meeting of the Parish Council.

All Councillors are hereby summoned to attend the Council Meeting.

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA – ANNUAL ASSEMBLY OF THE PARISH MEETING:

1. Welcome by the Chairman.
2. Apologies for absence.
3. Minutes of the meeting held on 18th May 2016.
4. Matters arising.
5. Chairman's Report and to note the Annual Accounts
6. Police Report
7. Report from County Councillor.
8. Report from District Councillor
9. Reports from parish organisations
10. Charity Accounts
11. Any other business.

AGENDA – ANNUAL PARISH COUNCIL MEETING:

1. **Election of Chairman** – to elect a Chairman for 2017-18
2. **Appointment of Vice-Chairman** – to appoint a Vice-Chairman for 2017-18
3. **Election of Officers** – to elect the following representatives:
 - a. *Footpath Group*
 - b. *Parish Hall Representative*
 - c. *CALC Representative*
 - d. *Highwayman*
 - e. *Cartmel Fell Educational Foundation*
4. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
6. **Minutes** - to sign as a true record, if thought fit, the minutes of the meeting held on 30th March 2017 (circulated).
7. **Council Vacancy** - to consider any expressions of interest received for co-option to fill the vacant seat on the Council.

8. Financial business:

- a. *To pay any outstanding accounts, including:*

CALC	£132.60	Annual Subscription
Community Lincs Insurance Services	£160.65	Insurance premium
	(or £152.62 for three years or £144.59 for five years -	long-term undertaking))
K M Price	£127.20	Quarterly expenses to 31 st March
		(includes use of home office)

- b. To receive the provisional accounts for 2016-17 (to be circulated). The Chairman and Clerk to be authorised to sign Parts 1 and 2 of the Annual Return.
- c. To note the cash and budget statements (to be circulated)
- d. To consider future Payroll Administration arrangements (to be circulated) (minute 17/18d refers)

9. Planning matters:

- a. To consider any new applications - at present there are none.
- b. To note any decisions, notified to the Council by the Planning Authority.
- c. To receive the Notification of Appeal in respect of the refusal of planning permission for 7.2016/5495 (Masons Arms, Cartmel Fell. Erection of a timber enclosure) and to consider whether to make additional comments or not.

10. **Clerk's Report** - the Clerk will report on matters resolved since the last meeting and bring any relevant correspondence to the Council's attention.

11. **Parish Council website** - to receive an update from Councillor Marian Smith.

12. **Parish Defibrillator** - to further consider the provision of a Parish Defibrillator (minute 17.22b refers).

13. **Local Area Partnership (LAPs)** - report

14. **Parish Lengthsman** – report

15. **Date and place of next meeting** – to arrange the date of the next meeting – Provisionally Thursday 31st August 2017 at the Parish Hall, Cartmel Fell, at 7.30pm.