

Minutes of the Annual Meeting of Cartmel Fell Parish Council held at the Parish Hall, Cartmel Fell, on Wednesday 18th May 2016, at 7.45pm.

Present were Councillors Alan Telford (Chairman), Helen Smith, Mike Smith and Marian Smith, County Councillor Bill Wearing, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from District Councillor Sue Sanderson.

**16/28 Election of Chairman:**

Councillor Alan Telford was elected Chairman for 2016-17. He then signed the Declaration of Acceptance of Office.

**16/29 Appointment of Vice-Chairman:**

Councillor Helen Smith was appointed Vice-Chairman for 2016-17.

The result of the recent Uncontested Election was noted.

This being the first meeting of the new Council, all Councillors then signed the Declaration of Acceptance of Office.

**16/30 Election of Officers:**

- a. Footpath Group - Councillor Helen Smith.
- b. Parish Hall Representative - Councillor Mike Smith.
- c. CALC Representative - Councillor Alan Telford.
- d. Highwayman - Councillor Mike Smith.
- e. Cartmel Fell Educational Foundation - Councillor Helen Smith.
- f. LAP Representative - Councillor Marian Smith.

**16/31 Requests for Dispensations:** None.

**16/32 Declarations of Interest:**

There were no Declarations of Interest made in respect of any matters on the agenda.

**16/33 Minutes:**

The minutes of the meeting held on 3rd March 2016, having been circulated were accepted as a true record and signed by the Chairman.

**16/34 Council Vacancy:**

No expressions of interest had been received for co-option to fill the vacancy on the Council. The Clerk agreed to advertise this in the parish magazine and elsewhere as appropriate.

## 16/35 Finance:

- a. *It was resolved to pay the following accounts:*

Community Lincs Insurance Services		
	£150.78	Insurance premium
Cartmel Fell Community Trust		
	£7.00	Hire of hall
T Flitcroft	£25.00	Internal audit - honorarium
CALC	£3.00	Uploading documents to CALC website
CALC	£130.00	Annual Subscription
K M Price	£58.10	Quarterly holiday pay (net)
K M Price	£101.06	Quarterly expenses to 31 <sup>st</sup> March (includes use of home office)

- b. The report from the Internal Auditor was received and the Council's accounts and procedures were judged to be in order.
- c. The provisional accounts for 2015-16 had been circulated and the Chairman and Clerk were authorised to sign Parts 1 and 2 of the Annual Return.
- d. It was agreed that a possible contribution towards a new classroom at Crosthwaite C of E School will be an agenda item for the next meeting.

## 16/36 Planning:

- a. *The following application was considered:*

7/2016/5156 Bracken Dale, Birks Road. Proposed detached house and garage. The Council has no objection in principle but would have preferred the design to be more in keeping with the Lakeland area, especially on this prominent site. The design of the previous application was more sympathetic in this respect. It was also hoped the usual bat survey had been adequately carried out.

- b. *The following decisions, notified to the Council by the Planning Authority, were noted:*

7/2016/5105 Heronsyke, Cartmel Fell. Retrospective planning required for sheep shelter. Granted.

7/2016/5095 Hill of Oaks Caravan Park, Tower Wood, Use of land not in compliance with conditions 1 and 5 on planning approval ref NL1/4/5776 to allow year round occupation of caravans. Granted.

- c. *The following Notice of Intention was received:*

7/2016/5219 Foxfield Farm, Cartmel Fell. Proposed road. The Clerk agreed to ask LDNPA if the chalets which are on the land have or require planning permission.

- d. It was noted that the Enforcement in respect of the gazebo at the Masons Arms has not yet been carried out and the structure remains.

**16/37 Correspondence:**

- a. Fields in Trust - WW1 Centenary. No action to be taken.
- b. Cartmel Old Grammar School Foundation. The Council was requested to consider re-nominating John Addison as their nominee on the Foundation. This was unanimously agreed.
- c. Electoral Review of South Lakeland District Council: Draft Recommendations. This information will be circulated so Councillors can make an individual response.
- d. The Clerk will write a letter of thanks to former Councillor Angela Nicholson, for her years of service on the Council.

**16/38 Parish Council website:**

The Council has received a grant of £1,019 from the government's Transparency Fund to enable compliance with the new regime. The Council is being helped by CALC, as a pilot scheme, to set up the website and Councillor Marian Smith is to visit CALC's office in order to receive training and help. It was resolved that she should be authorised to purchase a laptop and any other necessary equipment from the grant monies.

**16/30 Local Area Partnership (LAP) Report:**

Councillor Marian Smith reported on the LAP meeting held at Cartmel Village Hall on 17th March, when Parish Council representatives had individually reported on flooding issues in their parishes. She had also attended a planning meeting at Crook, which had been most interesting. It was felt that Parish Councils would benefit from some training on planning issues. The next LAP meeting is at Tower Wood Outdoor Education Centre on 28th June at 6.30pm and all are welcome to attend.

**16/31 Parish Lengthsman:** None.

**16/32 Date and place of next meeting:**

*Wednesday 31st August 2016 at 7.30pm at the Parish Hall, Cartmel Fell.*

*The meeting closed at 8.45pm.*

*Signed:*

*Dated:*