

Minutes of a meeting of Cartmel Fell Parish Council held at Tower Wood Outdoor Education Centre on Thursday 30th March 2017 at 7.30pm.

Present were Councillors Alan Telford (Chairman), Helen Smith and Marian Smith, County Councillor Bill Wearing, District Councillor Sue Sanderson, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillor Mike Smith and PCSO Debbie Ross.

17/12 Public participation:

Discussion took place regarding the ongoing road closure on the A592 north of Tower Wood. Councillor Wearing said the road is due to re-open the following night.

17/13 Requests for Dispensations: None.

17/14 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

17/15 Minutes:

The minutes of the meeting held on 12th January 2017, having been circulated were accepted as a true record and signed by the Chairman.

17/16 Council Vacancy:

There had been no expressions of interest in the Council vacancy, and this continues to be advertised by personal contact around the parish.

17/17 Reports:

- a. **Police:** PCSO Debbie Ross had sent a report by email. There had only been a few incidents of note since the last meeting and these included a burglary, a highway disruption, a theft and an incident of anti-social behaviour at a local hotel, and an incident of road rage at Ghyll Head. There had been no reported incidents on the A592, probably due to the road closure continuing for many weeks.
- b. **County Councillor:** *Councillor Wearing reported as follows:*
 - i. He has contacted Peter Hosking of CCC highways regarding the poor road surface on the A592.
 - ii. CCC has assured the public that there should not be as many total road closures during the year 2017-18.
 - iii. Residents are warned of a scam being perpetrated at present, claiming to be from HMRC. Anyone who receives such a call should give out no information and contact Trading Standards.

- iv. He will ask CCC Highways for the reinstatement of Birks Road and Ghyll Head Lane, which are now in a poor condition following use by so many vehicles while the A592 has been closed.
 - v. He had received an invoice via CCC from Alan Fawcett of Underbarrow for roadside cutting on Gummers How, but it is not known who has authorised this. Councillors Sanderson and Wearing will investigate.
- c. **District Councillor:** Councillor Sanderson submitted her report which will be appended to these minutes in the file. This included the new Council Plan, the award of £2.6million for housing to offset the impact of second homes, and the ongoing work of the flood recovery group.
- d. **LAP:** The next meeting will be a joint one with the High Furness LAP at Coniston on 10th May, when Police representatives will be present.

17/18 Finance:

- a. *It was resolved to pay the following accounts:*

HMRC	£377.23	PAYE
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- b. It was resolved to revise the Bank Mandate and to remove the names of any who are no longer Councillors. The signatories will be Councillors Helen Smith, Marian Smith, Mike Smith and Alan Telford, any two to sign.
- c. The 1% increase in Clerk's salaries, from 1st April 2017, had been noted last year and it was resolved to amend the standing orders payable to the Clerk to £183.43 monthly (salary) and £59.26 quarterly (holiday pay).
- d. It was resolved to make 'Payroll Administration' an agenda item for the next meeting. The Clerk has personally borne the cost of this since 2011 (when it became a requirement for Councils to set up a PAYE scheme) but now feels the Council should take over this function.

17/19 Planning:

- a. *The following decisions, notified to the Council by the Planning Authority were noted:*

7/2016/5836 Crowmire Wood, Newby Bridge Road. Alterations and extensions to existing dwelling. Granted.

7/2016/5779 Heronsyke, Cartmel Fell. Small extension to the side of the existing garage to allow for extra storage. Granted.

- b. Building work is going on at Lightwood and the Clerk agreed to contact LDNPA to ascertain if planning permission has been applied for or not.

17/20 Parish Council website:

The website is now up and running and agendas and minutes are being uploaded. There has been a few problems with Councillor's email addresses and it was resolved that only the Chairman's full details will appear on the site, in addition to the Clerk's. The Clerk will advertise the website in the Parish Magazine and ask for items to be submitted for inclusion on it.

17/21 Risk Assessment update:

The Risk Assessment had been updated and was circulated to Councillors. It was resolved to adopt this and the Chairman and Clerk signed the document, which will also be posted on the website.

17/22 Correspondence:

- a. A application had been received for funding for a young man who has been selected for the England Team for the World Schools Orienteering Championships in Sicily just after Easter. As the applicant does not live in the parish, the Council felt unable to assist on this occasion but will suggest he applies to the Cartmel Old Grammar School for help or to Upper Allithwaite Parish Council.
- b. There is interest in having a parish defibrillator but it is not known where this could be housed. Councillor Marian Smith agreed to check if the Beech Hill Hotel, Park Cliffe or Tower Wood had one. This will be an agenda item for the next meeting.

17/22 Date and place of next meeting:

Thursday 11th May 2017 at 7pm at The Parish Hall, Cartmel Fell (This will be the Annual Assembly of the Parish Meeting and the Annual Parish Council Meeting).

The meeting closed at 8.50pm.

Signed:

Dated: